

Teacher Instructional Aide Position

Contact: Claire Mueller, M.Ed

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Location: San Francisco Nativity Academy Houston, TX

Primary Purpose:

Assist teacher in preparation and management of classroom activities and administrative requirements and all other duties as assigned. Work under supervision of certified teacher.

Qualifications:**Education/Certification:**

Minimum of a high school diploma or GED, plus:

Two years of study at an institution of higher education totaling 48 hours, or

Associates Degree or

Valid Texas Education Aide Certificate

Special Knowledge/Skills:

Ability to work well with children

Ability to communicate effectively

Spanish bilingual, plus

Experience:

Some experience working with children

Apply to: cmueller@nativityhouston.org